

KRI™ LEVEL ONE TEACHER TRAINING AGREEMENT

Summary:

This summary of the KRI Level One Teacher Training Agreement is provided for additional clarity. Please refer to the complete contract below to fully understand all that is being agreed to.

KRI issues this license to the named Lead Trainer to hold one specified Level One Teacher Training Program. The Trainer agrees to follow all of the requirements outlined here, to deliver the program to KRI's specifications and to include all of the required curriculum components as detailed in Appendix A.

KRI assigns the Lead Trainer the authority to grant a KRI Level One certificate to those students who qualify. The Level One certification requirements are outlined in Appendix B, and the licensing Lead Trainer agrees to approve for certification only those students who meet all of these minimum requirements. The Lead Trainer may add reasonable additional requirements, as long as these are communicated to the students at the start of the program. The Lead Trainer is expected to exercise their judgment and discretion when approving certifications, including the discretion to NOT certify a student, even if the student has completed 100% of the requirements, if the Lead Trainer has concerns about the prospective new teacher's maturity, consciousness, or ethical behavior.

Lastly, the Lead Trainer agrees to follow the administrative requirements outlined in Appendix C.

Trainers that do not follow these requirements may be denied the right to enter into future contracts with KRI. This means that the students in those future programs would not be issued KRI certificates. Therefore, it is very important that the licensing Lead Trainer read, understand, and implement all of the components of this contract and its Appendices. Questions regarding the contract and its Appendices may be directed to Amrit Singh at amrit@kriteachings.org.

LICENSING AGREEMENT

This Licensing Agreement (the "Agreement") is dated {\$date-submitted} and is made between Kundalini Research Institute, a California non-profit educational corporation ("KRI") and the Undersigned ("Licensee").

Licensee Name (legal name):

City: State: Country:

RECITALS

A. KRI is a California non-profit educational corporation with its principal place of business located at 29 State Highway 106, Espanola, NM 87532. KRI has developed an instructional program in, and guidelines for, a certified Kundalini Yoga Teacher Training program in Kundalini Yoga as taught by Yogi Bhajan®, entitled "The Aquarian Teacher: KRI Level One International Kundalini Yoga Teacher Training Certification Program in Kundalini Yoga as taught by Yogi Bhajan®" (hereafter referred to as the "KRI Level One Program" or the "Program"); and

B. Licensee desires to set up and manage a KRI Level One Program; and

C. KRI desires to grant a non-exclusive license to Licensee and Licensee desires to obtain a non-exclusive license for Licensee to operate a KRI Level One Program under the terms and conditions hereinafter set forth. Now therefore:

The parties therefore agree as follows:

NON-EXCLUSIVE LICENSE: TERMS & CONDITIONS

1. **Non-exclusive License:** The Licensee is granted a non-exclusive license to operate a KRI Level One Program. Licensee understands and agrees that KRI has the right to authorize and license other Licensees to teach KRI Level One Programs in the same location during the term of this Agreement.

- o **Term:** KRI grants and Licensee accepts this license to operate one KRI Level One Program. The term of this Agreement and the license granted shall be valid from {start date} to {end date}

Classroom Dates:

Session 1:

Session 2:

Session 3:

Session 4:

Session 5:

Session 6:

Session 7:

Session 8:

Session 9:

Session 10:

Session 11:

- o **Location:** Licensee may operate a KRI Level One Program in the following location. (If modules will be taught in different cities, please indicate the first city in which it will be held).

City: State: Country:

2. **Role of the Licensee as Lead Trainer:** KRI contracts Level One Teacher Training programs only with licensed KRI Lead Trainers. The Lead Trainer is responsible for ensuring that all aspects of the course meet the guidelines and standards set out in this contract and its Appendices, which are hereby incorporated herein and made a part hereof.
3. **Conditions for Obtaining & Maintaining License:** Licensee agrees that they will follow all terms and conditions set forth in this Agreement. Failure to follow these terms and conditions shall be considered a breach of this Agreement and may result in termination of this Agreement by KRI.

4. **Indemnification:** Licensee agrees to indemnify, and hold harmless KRI; YB Teachings, LLC; Harbhajan Singh Khalsa Yogiji, a.k.a. Yogi Bhajan; 3HO Foundation and any of its affiliate and/or subordinate organizations, Sikh Dharma and any of its affiliate and/or subordinate organizations, Humanology and Health Science Incorporated and any of its affiliate and/or subordinate organizations, and any of their officers, directors, employees, agents, or volunteer staff from and against all claims, actions, demands, proceedings, liabilities, cost and expenses, including reasonable attorney's fees, which may be asserted against or incurred by KRI, arising out of or connected with any claim by a third party based upon Licensee's activities, or the activities of Licensee's agents, employees, contractors, or volunteers, in any way related to the Licensee's providing instruction in Kundalini Yoga, related subjects or the Program.
5. **Termination:** Licensee agrees that this Agreement may be terminated by KRI should KRI determine, in its sole discretion, that one or more of the following has occurred:
 - a. Licensee has breached the terms and conditions of this License Agreement; or
 - b. Licensee has given KRI good cause to terminate; or
 - c. Licensee, or anyone acting on licensee's behalf, has acted in a manner not befitting a Teacher Trainer or Instructor of Kundalini Yoga. The standards by which the Licensee agrees to act are set forth in the Code of Ethics and Professional Standards of Kundalini Yoga Teachers.
6. **Appeal of Termination:** The Licensee may appeal the termination of this Agreement in writing, submitted to KRI within thirty (30) days of the date of the Letter of Termination. If KRI does not reconsider its decision and reinstate this Agreement within thirty (30) days of receipt of Licensee's appeal, the decision by KRI to terminate this Agreement shall become final.
7. **Independent Contractors:** The parties hereto are independent contractors, and shall not be considered partners, joint venturers or persons with a fiduciary relationship to each other. Each party shall have the free and unrestricted right to engage in and receive the full benefits of any and all other business ventures or ventures of any sort whatsoever without consulting the other party or inviting or allowing it or them to participate therein. The doctrines of "corporate opportunity" or "business opportunity" or any other legal doctrine (sometimes applied to partners, joint venturers or fiduciaries so as to prevent such persons from engaging in or enjoying the benefits of competing ventures or ventures within the general scope of the venture or fiduciary relationship), shall not be applied in this case or any such venture or ventures of the parties hereto.
8. **Arbitration:** Any dispute arising under, out of, in connection with, in relation with, or in relation to this Agreement, or the making or validity thereof, its interpretation, or any breach thereof, shall be determined and settled by arbitration in Santa Fe County, State of New Mexico. Unless the parties agree in writing otherwise, for each arbitration of disputes hereunder there shall be a panel consisting of three (3) arbitrators, one (1) of whom shall be selected by KRI, one (1) of whom shall be selected by Licensee, and one (1) of whom shall be selected by the two (2) arbitrators selected by KRI and Licensee. The decision of two (2) of the three (3) arbitrators constituting the panel shall be the arbitration award. Any award rendered shall be final and conclusive upon the parties, and a judgment thereon may be entered in the highest court of the forum, whether state or federal, having jurisdiction. The prevailing party shall be entitled to his cost and reasonable attorneys' fees in connection with such arbitration and the enforcement thereof.

9. **Execution of Documents:** The parties agree to execute all documents contemplated expressly by this Agreement.
10. **Notices:** Any notices required or permitted to be delivered hereunder shall be in writing via paper copies or electronic mail and shall be deemed to be delivered when either emailed or personally delivered to the parties or, for notices to US postal addresses, seventy-two (72) hours after deposit of the notice in the United States mail, postage prepaid, certified or registered mail, return receipt requested, addressed to the parties at such addresses. Either party may change its address set forth below by written notice delivered in accordance herewith.
11. **Severability:** If any provision of this Agreement, or the application of such provisions to any person or circumstances, shall be held invalid, the remainder of this agreement, or the application of such provisions to persons or circumstances other than those to which it is held invalid, shall not be affected thereby.
12. **Modification:** Any modification of this agreement must be made in writing and must be executed by the parties.
13. **No Waiver:** No waiver of a breach of any of the covenants contained in this Agreement shall be construed to be a waiver of any succeeding breach of the same or any other covenant.
14. **Numbers and Genders:** Whenever used herein, unless the context otherwise provides, the singular number shall include the plural, the plural shall include the singular, and the use of gender shall include all genders.
15. **Captions:** The titles given for each number section of this Agreement shall not be deemed to limit in any way any of the provisions of this Agreement.
16. **Governing Law:** This Agreement and the rights of the parties hereunder shall be governed by and interpreted in accordance with the laws of the state of New Mexico.
17. **Entire Agreement:** This Agreement constitutes the entire agreement between the parties and any other prior agreements between the parties, written or oral, are merged herein.
18. **Binding Effect:** This Agreement shall be binding upon, and inure to the benefit of, the parties and their respective heirs, successors and permitted assigns.
19. **Failure to Comply:** Failure to comply with any of the above terms nullifies this Agreement. At the discretion of KRI, failure to comply with terms may result in this Program and/or other current or future Programs by the licensing Lead Trainer not being recognized as valid KRI programs, resulting in graduating students not able to receive a KRI certificate.

IN WITNESS WHEREOF, the parties have executed this Kundalini Research Institute Teacher Training Agreement as of the date first written above:

LICENSEE

(Signature)

(Printed Name)

Date: _____

Yoga Center/Business Name: _____

Address: _____

City and State: _____

Postal Code: _____

Country: _____

Email: _____

Website: _____

KUNDALINI RESEARCH INSTITUTE

(Signature)

(Printed Name)

(Title)

Appendix A: Curriculum Requirements

- 1) Trainer roles
 - a. The Licensing Lead Trainer must teach a minimum of 20% of the Program curriculum.
 - b. Any Lead Trainer on the team may teach a maximum of 80% of the Program curriculum.
 - c. Professional Trainers may teach a maximum of 50% of the Program curriculum unsupervised. All unsupervised segments must be of units of study for which the trainer has been signed off by their mentor in the Units of Study Content Credits form. A Professional Trainer may teach more than 50% of the course, as long as those additional hours are supervised.
 - d. Associate Trainers may teach a maximum of 25% of the Program curriculum unsupervised. All unsupervised segments must be of units of study for which the trainer has been signed off by their mentor in the Units of Study Content Credits form. An Associate Trainer may teach more than 25% of the course, as long as those additional hours are supervised.

- 2) There must be a minimum of 220 hours in the Program. Up to 40 hours may be outside the classroom (non-contact hours).

- 3) There must be a minimum of 180 classroom (contact) hours in the Program.
 - a. Those 180 classroom hours must be allocation as follows:
 - i. The Roots of Kundalini Yoga – minimum of 6 hours
 - ii. Awakening the Consciousness (Sound & Mantra, Breath, Kriyas, Postures & Exercises, Relaxation, Mind & Meditation, Sadhana, Yogi Bhajan Videos, Master’s Touch discussions and meditations) – minimum of 90 hours
 - iii. The Role of a Kundalini Yoga Teacher – minimum of 21 hours
 - iv. Yogic Philosophy – minimum of 8 hours
 - v. Yogic and Functional Western Anatomy – 20 hours.
 - vi. Humanology and Yogic Lifestyle – minimum of 10 hours
 - vii. Practicum – Minimum of 10 hours

- 4) Make-up Work
 - a. Students in a KRI Teacher Training program are encouraged to have 100% attendance. However, we understand that students have important commitments outside of the classroom, and emergency situations do arise. Should extenuating circumstances impact attendance, students are permitted to miss class, provided they work with the program’s Lead Trainer to make up any missed hours. It is the student’s responsibility to work out an acceptable make-up plan.
 - b. Each lead trainer is responsible for setting a clear make-up work policy, specifying how much classroom time a student in their program can miss and still certify, and how the student must make up that missed classroom time, missed content (information), and missed experiences (kriyas and other practices).
 - c. The lead trainer may, at their discretion set a reasonable limit to the amount of the classroom hours that can be missed and made-up.

- d. Make-up work for missed classroom hours should give the students the opportunity to make-up all of the different elements that they missed: missed classroom hours (which could be made-up with independent study/readings for example, or listening to a recording of the class(es) missed), missed experiences (which could be made up with home-practice of the kriyas and/or meditations that were done in class), and missed information (which could be made-up with reading the textbook sections covered and writing a short report, for example).
 - e. Missed training hours that have not been made up, will prevent certification from the program.
 - f. Students may appeal a decision of their lead trainer to KRI directly by emailing the Executive Director of Teacher Training at amrit@kriteachings.org.
- 5) During the COVID-19 pandemic, up to 80% of these 180 hours can be taught online, via live or pre-recorded classroom instruction. 100% can be taught online if approval is obtained in writing from the Executive Director for Teacher Training. Please email amrit@kriteachings.org to request this approval.
- a. KRI prefers trainers to use recorded videos to supplement the in-class hours, and to support refreshing the student's memory rather than to replace the classroom hours.
 - b. KRI wants in-person training time when and if possible
- 6) Program Duration
- a. The length for the Level One Program must be between 6 months and 24 months long.
 - b. This is the time between the 1st day of study and the final meaningful contact between a member of the training staff and the student.
 - c. With prior approval, the classroom time may be completed in less than 6 months, with adequate follow-up and on-going support for at least the 6-month period.
- 7) Classroom scheduling
- a. The following schedule formats do NOT need a separate application and approval:
 - i. Weekend formats with 22 total classroom days over a minimum of 6 months
 - ii. Configurations that combine a mix of 3, 4, 5, or 6-day modules for a total of 22 classroom days over a minimum of 6 months.
 - iii. Three sessions of approximately one week each, combining to make at least 22 classroom days, and spanning a total of 6 months from the first classroom day to the last.
 - b. Course formats outside those outlined above DO need special, prior approval from KRI. These would be:
 - i. 22 days of training organized in 3 modules, but completing in less than 6 months' time
 - ii. Two classroom modules (modules longer than 7 days would need time off mid-way through for the students)
 - iii. 28-day immersion programs, with all the classroom hours in one continuous session, and with sufficient follow-up afterwards for at least 5 more months (following the last classroom session).

8) Program Materials

- a. Any materials used in the Program that share the Teachings of Yogi Bhanan need to be from KRI-approved manuals/materials, meaning that they have the KRI seal of approval.
- b. The required textbooks for the Program are *The Aquarian Teacher Level One Textbook and Yoga Manual*. *The Master's Touch* book is optional but recommended.
 - i. Each participant in the Program must be provided with their own copy (either physical or digital) of the textbooks.
 - ii. *The Master's Touch* is optional if the Program is being delivered in a language for which *The Master's Touch* does not yet exist.
 - iii. Within the US and Canada, the materials must be purchased from KRI and the order needs to be received a minimum of two weeks prior to the beginning of the Program.
 - iv. For material outside the US and Canada, materials must be purchased from an approved KRI distributor.
- c. Licensee acknowledges that KRI holds the rights to all materials KRI provides for use in the KRI Level One Program. Licensee may not duplicate or copy any of these materials without the prior written permission of KRI.

9) Practicums

- a. Each Student must be given the opportunity to practice teaching a full Kundalini Yoga class, of at least 60 minutes, observed in person and get at least 30 minutes of feedback on their teaching from both the other participants and a trainer in the ATA.
- b. Leading Sadhana is very different than teaching a class and hence cannot count as a practicum experience. It is fine if students lead sadhana, and receive feedback on how they led sadhana. But they still must have a full practicum experience outside of sadhana.
- c. Preferably, each student gets 2 practicum sessions teaching and receiving feedback.

10) Exams

- a. All students wanting to certify must take and pass an examination. This exam can be in various formats.
 - i. An open-book, essay, Take Home Exam
 - ii. A Final Exam provided by or approved by KRI, to be administered at the end of the program as a 3-hour, closed-book Exam.
 - iii. KRI Teacher Training teams may also create additional tests of their own design (these may be oral, written, open or closed book.)
- b. Each Exam must be clearly marked (75% or above is passing) and signed by the KRI Teacher Trainer who graded the Exam. *Only* KRI Teacher Trainers may grade the KRI Exams, this may not be delegated to any other person.
- c. Licensee agrees to maintain confidentiality of the exam grades and to provide a copy of the graded exam to the student.

Appendix B: Certification Requirements

1. Students are issued a KRI Level One Instructor Certificate if they successfully complete all of the KRI requirements listed below, and if they are recommended for certification by the Licensing Lead Trainer.
2. The Lead Trainer is encouraged and supported by KRI to apply their subjective judgement to the students' maturity and consciousness to be a KRI Instructor.
3. Either KRI or the Lead Trainer may deny or delay a student's certification if there are ethical complaints regarding their behavior.
4. To avoid misunderstandings later on, Licensee is required to have all participants in the Program sign the Student Certification Verification form at the start of the program
5. At the end of the program the Licensee should complete and sign the checklist verifying the participant completed all requirements and is recommended for certification
6. **KRI Level One Certification Requirements:**
 - o Attended all Teacher Training classes - 180 contact hours minimum – or have successfully made up any missed time
 - o Received a passing grade of at least 75% on the exam(s)
 - o Completed 20 Kundalini Yoga Classes during or after the completion of Teacher Training
 - o Performed satisfactorily in the practicum
 - o Created two acceptable yoga course curricula
 - o Completed at least one 40-day yoga set/meditation - 11 minutes minimum each
 - o Participated in at least five full morning Aquarian Sadhanas - 2 ½ hours each
 - o Participated in either 5 rebirthing kriyas, or one full day of group Kundalini Yoga-based meditation (such as White Tantric Yoga)
 - o Read, understood, and signed the Code of Professional Standards for Kundalini Yoga Teachers.
 - o Be recommended for certification by the Program Lead Trainer
 - o In good standing with the Office of Ethics and Professional Standards, and no ethical complaints pending
7. In general, Participants must complete all requirements no later than one year from the end of the Program in order to certify. The Lead trainer may extend this deadline at their discretion.
8. Each lead trainer is responsible for setting a clear make-up work policy, specifying how much classroom time a student in their program can miss and still certify, and how the student must make up that missed classroom time, missed content (information), and missed experiences (kriyas and other practices).
9. In addition to the KRI established Level One Certification Requirements, a Licensing Lead Trainer may make reasonable additional requirements (i.e. 10 Sadhanas, a thesis paper, service project, etc.) which must be:
 - o Clearly defined at the beginning of the course to the students – meaning that they are added to the Certification Verification Form that the students sign at the beginning of the program.
10. Licensee (Lead Trainer) may encourage participants to take part in other optional activities; (i.e. intensive meditations, yogic diets, etc.); and must make clear these are optional activities the participants are encouraged to experience.
11. Licensee is responsible for keeping supporting documents such as the student's graded exam, yoga course curricula, and White Tantric Yoga receipt on file, for at least three (3) years after the certification date.

Appendix C: Administrative Requirements

1) The Training Team

- a. The Training Team for each Program must be indicated when completing the online contract.
- b. Other than Guest Teachers (defined below), each member of the Training Team must be a member of the Aquarian Trainer Academy in good standing.
- c. KRI must be notified if the training team changes, so that KRI always has an accurate record of who participated in every program.
- d. Special Guest Teachers
 - i. The Lead Trainer may have a Guest Teacher deliver the Western Anatomy and Physiology portions of the curriculum. Guest Teachers do not need to be KRI certified Instructors.
 - ii. Guest Teachers for other portions of the Curriculum:
 1. Other than for Western Anatomy and Physiology, all special Guest Teachers must be level 1 KRI certified Instructors of Kundalini Yoga as taught by Yogi Bhanjan® in good standing.
 2. Any Special Guest single segment cannot be no more than two hours.
 3. No more than a total of six hours can be delivered by Special Guest Teachers in any one Level One program.
 4. A member of the Trainer Team (Associate, Professional or Lead level) must be physically present to observe the presentation and be available in case there are student questions that the Special Guest cannot answer.
 5. Special Guest teachers who are not in the Aquarian Trainer Academy are not to be listed on the Trainer Team.

2) Program Royalties to KRI

- a. Each Program must enter their pricing (including tiers and discounts) when completing the contract form.
- b. Unless alternative arrangements have been made, the Licensee agrees to pay 10% of the course registration fee per person as a royalty to KRI.
 - i. Please note repeat students are required to also pay the 10% royalty for use of the teachings.
 - ii. Royalties are due 2 months after the program start date and therefore before many students have fully paid their registration fee. KRI strongly encourages the Licensee to set up payment plans that collect more in the first few months – to cover the full royalty amount, the books, and any Teacher Association fees – and to have a written refund policy with the students that clearly indicates that these early, slightly higher, payments are not refundable to the student should they drop out of the course.

- iii. If an unavoidable exception must be made and a student is given a 100% refund, no royalty is due for them, and so any royalty amount previously paid to KRI would be refunded or credited to a future payment.
 - c. KRI may join into agreement with National Teachers Associations officially recognized by IKYTA to utilize some portion of the program royalty to help fulfill the mission of KRI internationally.
 - i. Where these agreements exist, the Lead Trainer may choose, at their discretion, to pay the agreed upon portion of KRI's royalties to that National Teachers Association.
 - ii. The details of any shared royalties must be reflected on the Level One Royalty Form that the Lead Trainer submits.
 - d. Except as otherwise provided in this Appendix, the KRI Royalty Fee is non-refundable.
 - e. The KRI Royalty fee is due for all students enrolled in the Program at the time of payment. It is not a certification fee and should not be connected in any way to completion of certification requirements.

3) IKYTA Membership

- a. For programs conducted in the US and Canada, all Level One students must automatically be enrolled as members of IKTYA (International Kundalini Yoga Teachers Association).
 - i. A \$78 membership fee (Non-refundable) per person is due to IKYTA for participating in the program. This payment provides IKYTA student memberships during the training program and a one-year full membership available when students certify. The membership fees are due within two (2) months of the beginning date of the program.
- b. For programs conducted in countries other than the US and Canada, the Licensee is strongly encouraged to automatically enroll their students in a National Teachers Association, if such an association exists and if automatic membership is legally permitted in that country.
 - i. If no National Teachers Association exists, the Licensee is encouraged to work with IKYTA so that students may receive membership directly with IKYTA.
 - ii. If automatic membership is legally prohibited, the Licensee is strongly encouraged to work with the National Teachers Association to maximize the number of students who choose to enroll.
 - iii. In certain specific countries, KRI may make automatic membership in the National Teacher Association mandatory
- c. Time should be allotted in every Teacher Training Program worldwide to inform the students about IKYTA and its national affiliates. When possible, this information should be presented by a representative of IKYTA or the National Teachers Association.
- d. For Programs such as Immersion courses that have students from many different countries, regardless of where in the world they are held:
 - i. The Program will collect \$78 per student, and pay these moneys directly to IKYTA
 - ii. IKYTA will ensure their enrollment in their NKYTA, or direct membership with IKYTA if there is no NKYTA in the student's country

4) The Program Administrator

- a. Every Program must list an Administrator, with contact information, when the contract is submitted.
- b. Even if KRI works directly with that Administrator, the Lead Trainer is still ultimately responsible for all aspects of the Program, including all the administrative requirements outlined here.

5) Promotional Materials

- a. All print and website promotional material for this program must meet the below requirements. Submission to KRI is NOT required, but KRI will address with Licensee any promotional materials we are made aware of that are not in compliance with these requirements.
- b. All social media promotion for this program must link to a website that meets these PR requirements.
- c. Graphics
 - i. Required - Approved KRI Logo
 - ii. Optional - Yogi Bhajan photo – choose at least one from selection provided on the KRI Trainer Support website
 - iii. Optional - The Blue Level One seal/emblem is optional
- d. Program Title Text
 - i. Include this text as header or within body of PR material:
“KRI™ Level One Yoga Teacher Training Program”
 - ii. Optional to include the phrase, “Kundalini Yoga as taught by Yogi Bhajan®”
- e. Tuition and Refund Policies
 - i. All programs offered for KRI certification are able to set their own tuition pricing, discount tiers (if any), and refund policy.
 - ii. Whatever your program decides to do, it MUST be clearly stated to all students enrolling in your program. You must have students sign a copy of your refund policy, to avoid conflicts later on. This policy should also be posted online so that there is no question.
 - iii. KRI wants to be able to support you in maintaining your policy, if a student complains and asks for a refund. In order to do this, you must have your policy posted and signed by the students.
- f. Training Team
 - i. List or feature the names of all the Aquarian Trainer Academy trainers who are on the team.
 - ii. Trainer designations are optional (Lead, Professional, Associate, Intern).
- g. Text Guidelines
 - i. Refer to Level 1 or Level One (*do not use Roman numerals such as Level I*)
 - ii. Graduates are certified as KRI Level One Instructors. Both terms Instructor(s) and Teacher(s) may be used for variety, but do not use the term Teachers exclusively.
 - iii. Do not include curriculum topics that are not part of the Level One Aquarian Teacher manual.

- iv. If conveying trainer credentials, use descriptive language in their bios, and/or reference their standing in the Academy. Use of the terms “Senior” or “Master” is not appropriate.
- v. Avoid promises, claims or guarantees such as: *You will master Kundalini Yoga; You will become a Kundalini Yoga Master; You will be totally transformed; You will achieve enlightenment*, or similar. Instead, use student testimonials. They are a great way to convey the impact the Level One program can have on peoples’ lives.
- vi. If trainer photos are included, use an image with a head cover (*like when teaching*).

6) Participant Contact Information

- a. Using the format provided by KRI, Licensee agrees to submit data for all participants at the same time that the KRI royalty is paid, including: legal name, spiritual name, email address, postal address, phone number, and date of birth.
- b. This list **MUST** be updated and resubmitted:
 - i. Before requesting certificates to be printed and mailed from KRI, and
 - ii. If certificates are requested prior to students finishing 100% of their requirements, then Licensee must update the list as students are issued their certificates, so that KRI’s database of certified students stays accurate and up to date.
 - iii. Licensee is responsible for providing to KRI a list of those who passed all criteria for certification no later than three (3) months after the end of the Program.

7) Paperwork required to be submitted to KRI

- a. Licensee will electronically submit to KRI the following documents for each student participating in the course (whether certifying or not):
 - i. Signed Liability Release Form
- b. Licensee will electronically submit the following documents for each CERTIFYING student:
 - i. Signed Code of Excellence of a Kundalini Yoga Teacher
 - ii. Certification Verification Form signed by both the student (which they should have signed at the beginning of the course) and the Lead Trainer
- c. For Programs with students who are citizens of the EU, either each student must agree to data sharing with KRI, or the program can execute several data processing contracts with KRI to allow student data to be shared, and students must be informed of such data sharing.

8) Liability Insurance

- a. Licensee agrees to maintain liability insurance in the amount of \$1,000,000 to cover the Program, **if available in the country** where the Program is being conducted.
- b. Licensee shall send a copy of its liability insurance policy to KRI as part of submitting the Program for contracting.
- c. Licensee agrees to maintain said coverage during the period of this Agreement.

9) Student In-Take questionnaire

- a. It is NOT required, but strongly recommended that you screen all applicants to your Level One program for health conditions and other risk factors.
- b. Many time-consuming and challenging issues can be avoided by screening potential students for mental health issues
- c. A draft screen questionnaire is available for you to use or modify
 - d. Such pre-screening questionnaires would not need to be submitted to KRI, but kept on file by the Licensing Lead Trainer.